

Pine Hill Cemetery Association

1530 E 39th St

Davenport, Iowa 52807

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Serving the Quad City Community Since 1855

Locally owned and operated

Rules and Regulations Booklet

These rules and regulations are designed for the protection of owners of interment rights and their families. They are not intended to restrain, but prevent the inconsiderate from taking unfair advantage of others. Their enforcement will help protect our cemetery and preserve its beauty for years to come. These rules and regulations are hereby adopted as rules and regulations of Pine Hill Cemetery Association, and all owners of interment rights, visitors, and contractor's performing work within the cemetery, shall be subject to said rules and regulations, amendments or alterations as shall be adopted by the Board of Directors of Pine Hill Cemetery Association from time to time.

Definitions

- Columbarium. A structure, room, or space in a mausoleum or other building containing niches or recesses for disposition of cremated remains.
- Disinterment. To remove human remains from their place of final disposition.
- Grave space. A space of ground in a cemetery that is used or intended to be used for an in ground burial. Also referred to Interment Rights.
- Interment Rights. The purchase of a grave space. The right to place remains in a specific location for use as a final resting place and installation of a memorial.
- Interment Rights Agreement. An agreement to furnish memorials, memorialization, opening and closing services, or interment rights.
- Interment Space. A space used or intended to be used for the interment of remains including, but not limited to, a grave space, lawn crypt, mausoleum crypt, and niche.
- Lot. An area in a cemetery containing more than one interment space which is uniquely identified by an alphabetical, numeric, or alphanumeric identification system.
- Memorial. Any product, including any foundation, other than for a mausoleum or columbarium, used for identifying an interment space or for commemoration of the life, deeds, or career of a decedent including, but not limited to, a monument, marker, niche plate, urn garden plaque, crypt plate, cenotaph, marker bench, and vase.
- Niche. A recess or space in a columbarium or mausoleum used for placement of cremated human remains.
- Opening and Closing Services. One or more services necessarily or customarily provided in connection with the interment or entombment of human remains or a combination thereof.
- Outer Burial Container. Any container which is designed for placement in the ground around a casket or an urn including, but not limited to, containers commonly known as burial vaults, urn vaults, grave boxes, grave liners, and lawn crypts.
- Perpetual Care. The maintenance of the cemetery grounds, buildings and drives. A percentage of the grave space sale is placed into an irrevocable trust account. This account cannot be withdrawn, only interest is used as income for maintenance. Perpetual care does not include memorials of any kind.

- **Purchaser.** A person who purchase memorials, memorialization, opening and closing services, scattering services, interment rights, or a combination thereof. The purchaser need no be a beneficiary of the interment rights agreement.

Purchase of Interment Rights

Interment Rights (grave spaces) are sold for the purpose of burial of the human race only. Each grave space is to be used by only one person of the human race unless the following rules are applied:

1. If two people are cremated, both people may have their remains interred in one grave space.
2. If one person is cremated and one in a traditional casket, the person cremated may have remains placed into the casket as long as remains are placed prior to burial.
3. Columbarium niches allow for interment of two urns as long as urn sizes permit both urns.

Purchase of Interment Rights must be on forms provided by Pine Hill Cemetery Association.

Purchases of Interment Rights include perpetual care in which 20% of the sale price is deposited into an irrevocable trust fund. Perpetual care is for the maintenance of the ground, buildings and drives. It does not include memorials of any kind.

Purchase of Interment Rights does not include opening and closing services, memorials of any kind, vault setting fees, death date engraving etc.

Interment Rights may be transferred to another party after purchase has been made, and paid in full, providing the transfer meets the approval of the cemetery Board of Directors, and written on forms provided by Pine Hill Cemetery. If no formal transfer has been made, upon the demise of the original purchaser, any unused spaces will go to spouse, then equal rights to children. Unused spaces for a period of 75 years may revert back to Pine Hill Cemetery.

Outer burial container

An outer burial container or reinforced concrete must be used for all casket burials, with the exception of infant caskets. An outer burial container is not required for urn burial; however the urn itself must be a recoverable container.

Interment and Disinterment Services

All interment services are provided by Pine Hill Cemetery personnel. All fees for interment services, interment rights, vault setting etc. must be paid in advance of the interment. Interment

authorization forms must be signed by responsible family member, and be signed prior to interment. Interment will not be performed on Sunday, New Years Day, Easter, July 4th, Labor Day, Thanksgiving and Christmas.

All interment services are held inside the Memorial Chapel once arriving at the cemetery unless the optional grave side service fees are paid.

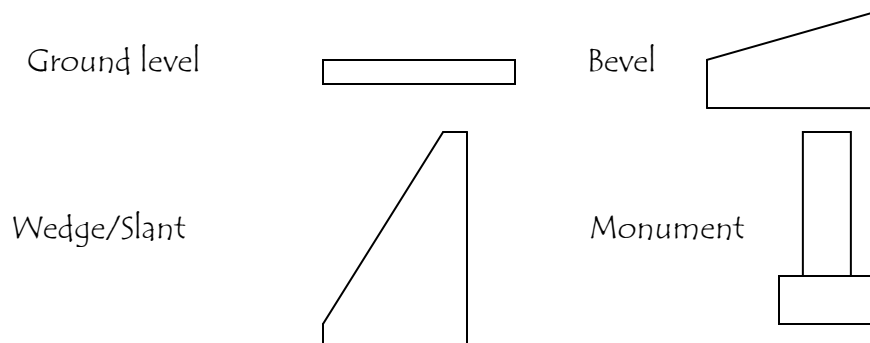
Disinterment Services are also performed by Pine Hill Cemetery personnel. Disinterment authorizations forms must be signed by appropriate family member (s). All state required permits must be obtained and available prior to any disinterment.

Memorials

Any memorial, (markers, monuments, benches etc.) must be approved by Pine Hill Cemetery before being purchased and placed at the grave site. Memorials are to be made of granite, bronze or marble. All memorials are required to be placed on a concrete foundation to prevent sinking into ground. Memorial restrictions vary depending on location in cemetery and number of graves purchased. General size restriction is a one piece marker, (no separate base), and no larger than 24 inches x 12 inches at the base of the marker for a single grave. Person or company selling the memorial is responsible for final approval of the marker prior to making the sale. Person or company selling the memorial is responsible for setting marker once foundation is complete, except for bronze not attached to granite. Markers are not to be set in wet cemetery. All memorial approvals must be on forms provided by Pine Hill Cemetery and signed by authorized cemetery personnel. All concrete foundations are installed by Pine Hill Cemetery and must be paid in full prior to installation. Flower vases must be attached to memorial or concrete foundation. Ground vases are not permitted.

Only one memorial per grave site is permitted. If two people are cremated and buried in one grave space, the memorial must allow for both names to be engraved. Size restrictions will be applied to single grave.

The following diagrams and descriptions will help determine styles permitted by Pine Hill Cemetery.



Monument, A memorial consisting of a top piece and a separate base. This type of marker is restricted based on number of graves, and/or location in cemetery. General guidelines allow for individual use in section 4A and 7 with maximum size base of 24 inches x 12 inches. Remaining sections of cemetery require purchase of 4 graves, with two graves located on each side of monument. Both sides of monument must be used for grave identification.

Wedge/Slant or Bevel, types of markers may be used in most parts of the cemetery. Size restrictions will depend on location and number of graves marked.

Ground level, required to be used in section 1A, Baby land (section 2A) and Cremation Gardens.

❖ Size restrictions,

- A. Section 1A (adult) maximum size of 24 inch x 12 inch per grave, (infant) 20 inch by 10 inch maximum size and must be sawed sides.
- B. Baby land (section 2A) 20 inches x 10 inch maximum size.
- C. Cremation Garden companion 24 inches x 12 inch only size permitted, individual 16 inches x 8 inches only size permitted.

Columbarium markers must be bronze in design and size matching existing columbarium markers or as determined for each columbarium unit.

All memorials must be installed during regular office hours of Pine Hill Cemetery. Cemetery personnel must be notified prior to setting any memorial and may be present during installation. All vehicles must remain on designated road ways at all times. Damage to road ways, grass areas etc. will be expense of Monument Company. Any memorial requiring the use of a crane will be at the expense of the Monument Company and notification of cemetery required before delivery.

Grave decorations

Grave decorations may be placed at the grave site as long as they are in a container that can be moved by one person. Planting of any kind, any single stem flowers and containers of glass, ceramic or like material are prohibited. Baby land and Cremation Garden are restricted to one decoration per grave. Uses of wire, nails, spikes, tape etc. to anchor decorations are prohibited. Wreath stands may be used after November 1, grave blankets may be placed after Thanksgiving Day. Shepherd hooks are permitted in most parts of the cemetery. Any decoration not meeting these guidelines will be removed. All decorations are removed beginning April 1 and October 1 or each year for one week each time.

Advertising

Advertising or solicitation of any kind is prohibited at any time on property of Pine Hill Cemetery.

Charges

The Board of Directors review income and expenses on a quarterly basis. On an annual basis, the determinations of current charges are made. Charges are figured to appropriately maintain the cemetery and cover any necessary expense. A list of all charges is generated on an annual basis and available through out the year. The Board of Directors reserve the right to apply any reasonable necessary charge based on, but not limited to, the amount of labor, equipment and material used.

Enforcement

These rules and regulations may be amended at any time by the Board of Directors of Pine Hill Cemetery. They will be enforced by the Board of Directors and any cemetery personnel. Following these rules and regulations helps us maintain a "Place of Memorable Beauty" for generations to come.

Regulations adopted by Board of Directors February 12, 2004